

Society Bylaws - website copy

Ho'omaka Hanu A Ke Aloha Polynesian Dance Society

MEMBERSHIP

1. Membership fee, if any, in the society shall be determined, from time to time, by the board.

Any person residing in Alberta may become a member by a favourable vote passed by a majority of the board members at a regular meeting of the society, and upon payment of the fee. Such voting shall be by ballot, unless the meeting by resolution otherwise decides. Prorated fees can be approved for new membership by the members of the board. Membership will involve four levels, full membership and "Friends of Ho'omaka Hanu A Ke Aloha (friend of HHAA)". Full membership is for those who attend class and pay full fees, this membership level has voting rights at the general meeting. Friends of HHAA is a membership level to recognize supporters and those who help with events and support for HHAA. A Friend of HHAA does not have voting rights. Out of province members who are taking classes pay full fees. Drop-ins will have a \$5 membership fee.

2. Any member wishing to withdraw from membership may do so upon a notice in writing to the Board through its Secretary. If any member is in arrears for fees or assessments for any year, such member shall be automatically suspended at the expiration of six months from the end of such year and shall thereafter be entitled to no membership privileges or powers in the society until reinstated. Any member upon a majority vote of all board members of the society in good standing may be expelled from membership for any cause which the society may deem reasonable.

BOARD OF DIRECTORS ☐

3. Board of Directors, Executive Committee or Board, shall mean the Board of Directors of the society.

4. The Board shall, subject to the bylaws or directions given it by majority vote at any meeting properly called and constituted, have full control and management of the affairs of the society, and meetings of the Board shall be held as often as may be required, but at least once every three months, and shall be called by the President. A special meeting may be called on the instructions of any two members provided they request the President in writing to call such meetings, and state the business to be brought before the meeting. Meetings of the Board shall be called by five days notice. Any four members shall constitute a quorum, and meetings shall be held without notice if a quorum of the Board is present, provided however, that any business transactions at such meeting shall be ratified at the next regularly called meeting of the Board; otherwise they shall be null and void. ☐

5. A person appointed or elected a director becomes a director if they were present at the meeting when being appointed or elected and did not refuse the appointment. They may also become a director if they were not present at the meeting but consented in writing to act as director before the appointment or election, or within ten days after the appointment or election, or if they acted as a director pursuant to the appointment or election. ☐

6. Any director or officer, upon a majority vote of board members in good standing, may be removed from office for any cause which the society may deem reasonable. ☐

PRESIDENT □

7. The President shall be ex-officio a member of all Committees. He/she shall, when present, preside at all meetings of the society and of the Board. In his/her absence, the Vice-President shall preside at any such meetings. In the absence of both, a chairperson may be elected at the meeting to preside. □

SECRETARY □

8. It shall be the duty of the secretary to attend all meetings of the society and of the Board, and to keep accurate minutes of the same. In case of the absence of the Secretary, his/her duties shall be discharged by such officer as may be appointed by the Board. The Secretary shall have charge of all the correspondence of the society and be under the direction of the President and the Board. □

9. The Secretary shall also keep a record of all the members of the society and their email and street addresses, send all notices of the various meetings as required, and collect and receive the annual dues or assessments levied by the society. Such monies shall be promptly turned over to the Treasurer for deposit in a Bank, Trust Company, Credit Union or Treasury Branch as required.

TREASURER □

10. The Treasurer shall receive all monies paid to the society and be responsible for the deposit of same in whatever Bank, Trust Company, Credit Union or Treasury Branch the Board may order. He/she shall properly account for the funds of the society and keep such books as may be directed. He/she shall present a full detailed account of receipts and disbursements to the Board

whenever requested and shall prepare for submission to the Annual Meeting a statement duly audited of the financial position of the society and submit a copy of same to the Secretary for the records of the society. The Office of the Secretary and Treasurer may be filled by one person if any annual meeting for the election of officers shall so decide. □

AUDITING □

11. The books, accounts and records of the Secretary and Treasurer shall be audited at least once each year by a duly qualified accountant or by two members of the society elected for that purpose at the Annual Meeting. A complete and proper statement of the standing of the books for the previous year shall be submitted by such auditor at the Annual Meeting of the society. The fiscal year end of the society in each year shall be August 31.

12. The books and records of the society may be inspected by any member of the society at the Annual Meeting or at any time upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of the same. Each member of the Board shall at all times have access to such books and records.

MEETINGS

13. This society shall hold an annual meeting on or before August 30 in each year, of which notice in writing to the last known email address of each member shall be delivered via email 10 days prior to the date of the meeting. At this meeting, every three years, there shall be elected a President, Vice-President, Secretary, Treasurer, (or Secretary/Treasurer) and one director. Board positions are nominated from members and elected by membership for three-year terms. The officers and directors so elected shall form a Board and shall serve until their successors are

elected and installed. Any vacancy occurring during the year shall be filled at the next meeting, provided it is so stated in the notice calling such meeting. Any member in good standing shall be eligible to any office in the society.

14. Meetings of the society may be called at any time by the Secretary upon the instructions of the President or Board by notice in writing to the last known email address of each member, delivered via email 10 days prior to the date of such meeting. A special meeting shall be called by the President or Secretary upon receipt of a petition signed by one-third of the members in good standing, setting forth the reasons for calling such meeting, which shall be by letter to the last known email address of each member, delivered via email eight days prior to the meeting.

15. One-third members in good standing shall constitute a quorum at any general meeting.

VOTING

16. Any member who has not withdrawn from membership nor has been suspended nor expelled shall have the right to vote at any meeting of the society. Such votes must be made in person or by proxy or otherwise.

REMUNERATION

17. Unless authorized at any meeting and after notice for the same shall have been given, no officer, director, or member of the society shall receive any remuneration for his/her services.

BORROWING POWERS

18. For the purpose of carrying out its objects, the society may borrow or raise or secure the payment of money in such a manner as it thinks fit but this power shall be exercised only under the authority of the society.

CODE OF CONDUCT

19. Members will conduct themselves with decorum at all times, including while attending meetings and classes, interacting with other members, and engaging with the public. Members must respect the culture. Members must commit to learning about the story (mele), dance, and culture.

20. Members must not use any harassing, offensive, discriminatory, disrespectful language towards other members or the public during society events, meetings, and classes/workshops. Members shall not engage in conduct or behaviour which constitutes discrimination, harassment or sexual harassment. The Society is open and inclusive of all people and welcomes members from across Alberta including LGBTQ2SA+.

21. Dolly Abad is the primary source (Kumu) for the society. Choreography, mele, chant (oli) etc. remain the intellectual property of the society. Members are permitted to share freely by way of performing for others. Members are not permitted to teach choreography, mele, oli etc. to others. Only the leader/instructor (Alaka'i) has the ability to authorize another member to instruct.

22. During class time, workshops etc. the Alaka'i, Sheree Boisvert, has the authority to execute cultural activities including oli, mele, and dance during class. Alaka'i can select helpers (Kokua) that can assist the Alaka'i. Kokua are members in good standing of the society with the experience and leadership qualities deemed suitable by Alaka'i.

23. Members must attend classes regularly and may bring any attendance issues or concerns to the Board for review. This does not apply to drop-in members or friends members. Drop-in's are to be approved by the board.

24. Members must be part of the Facebook and Google Drive private groups *Ho'omaka Hanu A Ke Aloha Haumana*. It is the primary method of communication and record sharing between members. Members may post attendance updates, information on Polynesian culture, opportunities, research etc. Information/files/photos/video etc. located in the Google Drive or Facebook *Ho'omaka Hanu A Ke Aloha Haumana* group is private and must not be shared with non-members. Members are encouraged to share the posts from the Ho'omaka Hanu A Ke Aloha public social media accounts (Facebook, Instagram, Twitter etc.).

BYLAWS

25. The Bylaws may be rescinded, altered or added to by a "Special Resolution".

Date: December 15, 2022

Sheree	ADDRESS REDACTED FOR PRIVACY
Jennifer	ADDRESS REDACTED FOR PRIVACY
Heidi	ADDRESS REDACTED FOR PRIVACY
Allison	ADDRESS REDACTED FOR PRIVACY

<hr/> <p style="text-align: center;">Cindy</p>	<p>ADDRESS REDACTED FOR PRIVACY</p>
<p style="text-align: center;">Witness</p> <hr/> <p style="text-align: center;">Signature</p> <hr/> <p style="text-align: center;">Print name</p>	

This information is being collected for the purposes of corporate registry records in accordance with the Societies Act.

Questions about the collection of this information can be directed to the Freedom of Information and Protection of Privacy Coordinator for the Alberta Government, Box 3140, Edmonton, Alberta T5J 2G7, (780) 427-7013